ILM Level 3 Diploma for Managers - 12-15 months + EPA

ilm Approved Centre

12 - 15 months

Pre-Workshop Preparation

	DiSC Profiling				Motivational Insights™			
Pre-Commencement Events including Presentation to Board, Line Managers and Learners Scoping, Contracting, Learner Sign Ups Full Induction and OneFile training Individual Learning Plan (ILP)	DiSC Feedback Coaching Session 1 hr	**Workshop 1 Aspiring Leadership** 1 day	**Workshop 2 Managing Projects** 1 day	Webinar 1 Time Management 2 hrs	**Workshop 3 Leading Teams and Individuals** 2 days	**Workshop 4 Effective Communication** 1 day	Webinar 2 Chairing Meetings 1 hr	**Workshop 5 Managing Yourself** Time, Stress, Balance, Resilience 1 day
	Primary Units	300/304, 301/305, 314	309/312	400	300/304, 301/305, 314	314, 315	307	314, 315

Post Work - Project and Task completions, Reflection and Portfolio uploads

Quarterly Reviews, Coaching and Programme Support, Project and Assessment Feedback

Key

Pre-Workshop Preparation: Activities carried out prior to workshops include reading, reflective work, planning and preparation tasks and self assessments

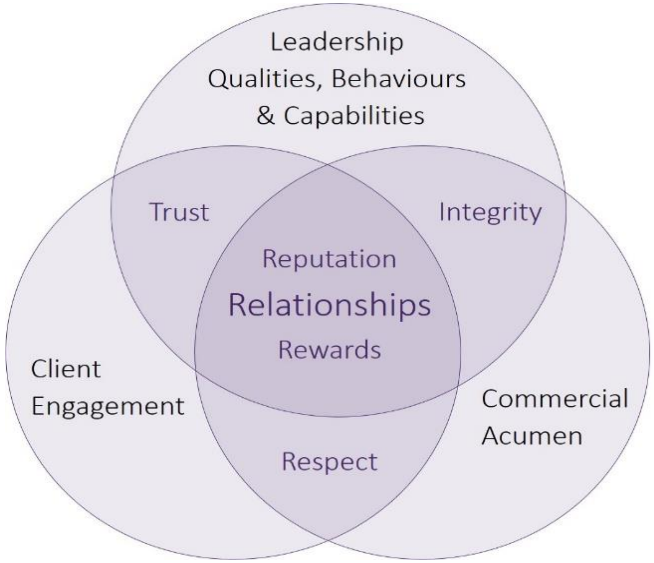
Profiling Tools: Assessment support, including DiSC Personality Profile with DiSC Coaching Session (own internal standard if preferred) and Motivational Insights™

Workshops: Interactive, practical, facilitated workshops using a variety of accelerated learning methods and case studies; content based on each required discipline. Workshops are delivered as stand-alone units and may be taken in any order and as refreshers. Co-facilitation may also be included

Webinars: Optional short Key-Skills Webinars uploaded into OneFile

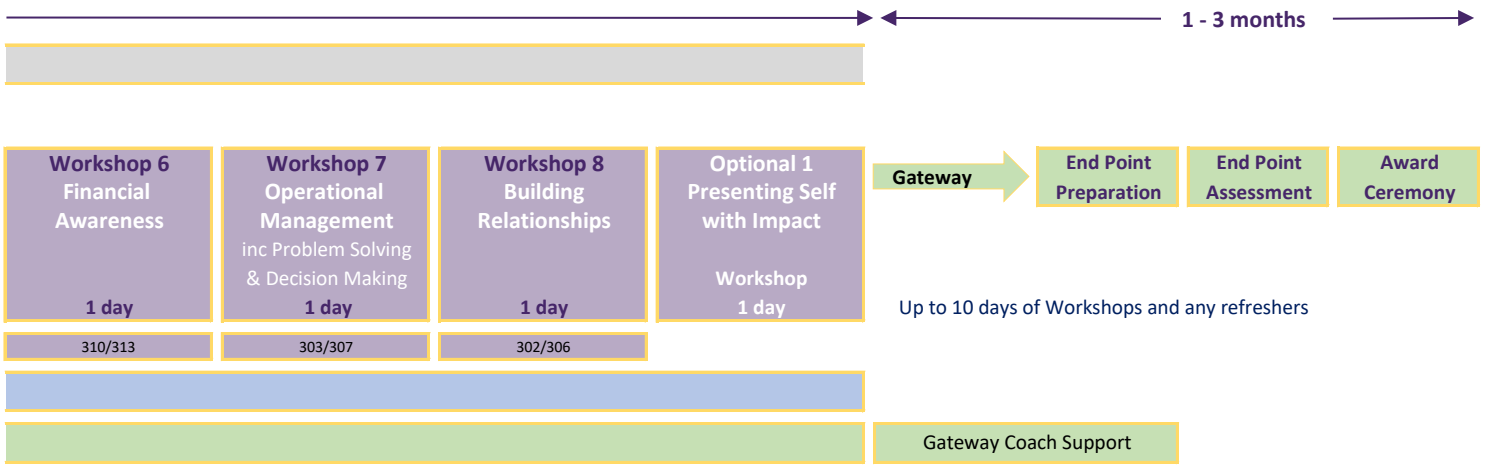
Post-Work: Activities include application of new skills, 1-1's with a line manager, Project and Task completions, reflection, assessments, SML Network Events and Leadership Exchange. Assignments include practical tasks, reflective work, reading, short written pieces, Individual Learning Programme (ILP), Leadership Observation Log

Coach Support: Continuous contact via LMS, email, telephone, Zoom or Skype, 'face to face' individually or in groups supporting each learner with their task and project work



SML Professionals Network and Leadership Exchange

Version 6.0 October 2018



Quarterly Reviews held to support organisational leads, learners and line managers, to keep the programme and learners on track and review projects

square mile leadership
Professional Development

Practical | Focused | Results-Driven
Networked for Success

OneFile Eportfolio Learning Management System including Learner Support and Coaching, Workbooks, Tasks and Activities, ILM 'Learning Zone', Videos, Time Logging, Reporting, Assessments, Portfolio capture, Behaviour mapping, Reflections, Project completions

OneFile Mobile App - evidence capture and upload

SML Professionals Login - Workshop dates, Leadership Exchange, Host and SML Events

www.squaremileleadership.co.uk